

## Operations Manager



April 2021 | Full-time | Based at Faversham Pools

Faversham Swimming Pools is excited to be recruiting a new **Operations Manager**. This role offers an exciting opportunity to support the effective operation of a much-loved community asset in the heart of Faversham, leading on all aspects of health and safety, policies and procedures and deputising for the General Manager as required.

### About Faversham Pools

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Faversham Pools is an independent charity and multi-pool complex comprising a 25m indoor pool with learner pool, and a heated 33m summertime outdoor pool with diving boards, water fun park, toddler pools and a picnic area. The Pools are Swale's biggest tourist attraction with almost 250,000 admissions annually and was voted one of the top ten lidos in the country in 2019.

Our core purpose is to provide excellent facilities and activities, and support our community through safe, affordable and accessible leisure opportunities. The Pools are used by over 25 local schools plus community groups, for physio and rehabilitation, as well as by individuals and families. A variety of classes welcome swimmers of all ages, from just a few months old to elderly people learning to swim for the first time. Faversham Swimming Club is based at the pools and supports over 300 members aged from 5-85, along with two thriving triathlon clubs. The pools has an essential role to play in supporting the physical and mental wellbeing of people across the local area.

Faversham Pools has a dedicated team of staff, many of whom have been part of the organisation for many years. As a registered charity, we have a Board of ten volunteer Trustees/Directors who ensure the organisation is achieving its charitable aims, and who support the Pools management team in setting the strategic direction and priorities for the Pools. The Operations Manager will work closely with the Board to help meet these aims.

### About the role

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We are seeking an Operations Manager to support and assist the General Manager in the effective operation of the Pools. This core team member will lead on health and safety policy and procedure, to ensure our swimmers enjoy our facilities safely and have an excellent experience.

In addition, they'll assist the General Manager in the day-to-day management of the Pools, reviewing the weekly programme and supporting the management of our staff team. They will bring ideas about how to increase our income and business development opportunities, and contribute to the delivery of Faversham Pools' vision, strategy and values.

We're looking for someone with experience of effectively implementing procedures and manage colleagues to ensure the highest standards of health and safety. A proactive and problem-solving approach, as well as excellent communication skills, are essential.

Salary will be agreed depending on experience but will be up to £25,000 per annum, full-time. Financial assistance is available to help with qualifications and training.

For full information about the role, please see the Job Description and Person Specification.

### **Applying for this role**

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Applications are invited before the closing date of 16 May 2021 and should be sent to **Erica Wilcox** at [recruitment@favershampools.com](mailto:recruitment@favershampools.com)

Please send a copy of your CV accompanied by a covering letter setting out:

- Why the role appeals to you;
- The skills and experience that you would bring to the role.

In preparing your application you may wish to review a copy of our Business Plan, which is available by emailing [recruitment@favershampools.com](mailto:recruitment@favershampools.com).

Applications will be considered and candidates invited to a first interview in early June with second interviews expected to follow in w/c 14 June. We hope that the successful candidate will take up the role as soon as possible.

We welcome applications from people from all sectors of the community and with a range of backgrounds, not just the swimming/leisure sector. For any questions or an informal conversation to discuss your experience and whether this role might be right for you, please contact **Erica Wilcox** on [recruitment@favershampools.com](mailto:recruitment@favershampools.com).

**[www.favershampools.com/jobs](http://www.favershampools.com/jobs)**

